Congresswoman Bonnie Watson Coleman

- 3rd term representing New Jersey’s 12th district
- Committees: Appropriations and Homeland Security
- Caucuses: Congressional Black Caucus, Progressive Caucus
- Founder of the Caucus on Black Women and Girls
Intern responsibilities

- Writing response letters to constituents
- Logging voicemails from constituents
- Attending policy briefings and writing memos to summarize important takeaways
- Researched, evaluated, and made a recommendation on healthcare legislation
- Monitored local and national news for press clips and town topics
- Data cleaning and organization to inform outreach strategy
MEMORANDUM
Title: Summer Internship
Organizer: PICS
Date: Summer 2020

- Marijuana policy
- Maternal health
- Labor mobility partnerships
- Remote instruction during Covid-19
- Child Allowances
- Contact Tracing Apps
- College Student Life
- Future of Business and Work
- Covid-19 impact on women
- Digital Divide
- Cash assistance to D.C. residents
- European financial system
- Federal Infrastructure stimulus
- Racial wealth gap
- Supreme court term limits
- Covid-19 in New Jersey

+ Weekly Memo recaps and policy discussions with other interns and staff
Thank you for contacting my office regarding the letters written by Celia Buchband during the course of her employment. As your representative in Congress, it is important that I hear your opinions and concerns. I appreciate you taking the time to share your thoughts with me, and I am pleased to respond to you on this matter.

- Safeguarding the right to vote during Covid-19
- D.C. statehood
- Nuclear proliferation
- Reproductive rights
- Funding for the state and local response to Covid-19

Sincerely,

BONNIE WATSON COLEMAN
Member of Congress
Work From Home Life
Reflections

● Congressional office is a complex operation; each staff member must do their part to ensure that the Congresswoman does her job effectively
● I learned a lot about the responsibilities of staff in different roles and how they balance personal beliefs with the Congresswoman’s priorities
● Improved my writing and legislative research skills
● While I’m not planning to continue working on the Hill at the moment, I will definitely take what I’ve learned about myself and government service to wherever I go next
Thank you!